

**Friends of Boyden Library**  
**Minutes of January Meeting**  
**January 4, 2023**

**Present:** Dave Crimmins, Sue Collins, Bernadette Thie, Don Jenkins, Betsy Buckland, Sara Halton, Colleen McManus, Margi Rossetti, Director Libby O'Neill, Trustee Jen Ooi  
Virtually: Janice Rosado, Jen Linskey

Dave Crimmins called the meeting to order. Wished everyone a happy new year!

**Approval of November 2, 2022 Minutes:** Sue Collins presented the Minutes.  
Betsy made a motion to accept the Minutes; seconded by Bernadette. Motion passed.

**Treasurer's Report: Bernadette Thie**

Bernadette has served as Treasurer for 8 years! Her attention to detail is much appreciated.

**Income:**

- Book Shop doing well.
- Memberships are coming in; most came in during Book Sale
- Received a substantial donation in memory of Janet Pineault
- Amazon Smile proceeds came in
- Zoo passes should be doubled

**Expenses:**

- Adult, Teen & Children's programs
- Gift card for Ann Herman for making our gift cards

Sue made a motion to accept the Monthly Report, second by Colleen. Motion passed.

**2023 Budget Review – Proposed Budget**

- Book Rentals removed
- Book Sale proposed income at \$6,000
- Amazon Smile is usually consistent
- Doubled expenses for Zoo passes
- Will increase \$1,000 for programs in memory of Ann Clark
- \$400 for new membership envelopes
- Added \$1000 for Friends event for a Thank You or recruitment event

**Report from Library Director: Libby O'Neill**

- Emma Brelsford will start as Senior Youth Services Librarian on February 16
- \$10,000 donation in memory of Donna-Jayne Campbell will go towards Children's Department furniture & sensory table
- Floral design workshop was very popular, Friends will sponsor another program in spring
- Upcoming workshops: Tea & Talk (about books), Drop-in Tech Help, subscribing to virtual author talks live online plus see them later, Spice Club
- Passed out a Proposal for Furniture for Teen Room composed by Jennifir Huston. There will be different areas in Teen Room. Bean bag chairs are in, wants to order lock box for X-box & controls & art work. Controllers will be checked out at Circ desk. Hoping Friends can fund some of this. Big expense of \$954 for gaming equipment. Trustees will buy furniture. Libby will send information to Board electronically. Will let us know what Trustees will purchase. We can figure out what we can buy at a later date.

### **Trustee Report: Jen Ooi**

- Trustees discussed the \$10,000 donation given in memory of Donna-Jayne Campbell
- Low tech sprinkler system for outside will be purchased in the spring
- Speaker Consortium was discussed. A reception will be held for Abdi Nor Ifton, author of *Call Me American*, for the Spring Speaker Series
- Money will be moved from Bartholomew & will go to town account earmarked for library usage. That might impact our Bartholomew investment. Fees were an issue & easier access were a consideration. Jen O will keep us apprised.
- Working on revising Library Policies: example if a Foxboro resident has an objection or wants an addition to some library material, they should put it in writing to the Director & then come in person
- Town Parking brochure was passed out by Town Planner. Library parking was indicated as public parking. We want to encourage people to park elsewhere because our parking is so limited
- Working on budget with an increase of 3.78%; will be working with Advisory Committee

### **Membership: Sara Halton**

- 22 new members
- Members brought in a total of \$ 822

### **Nominating Committee: Dave Crimmins**

- Dave composed a slate of candidates
- Dave is stepping down, Jen O going to Trustees, Betsy will be VP, Sara will be Treasurer, Don will Chair Membership, Bernadette will Chair Newsletter
- Thanked everyone for volunteering for a position
- Want to recruit new Board members & new Friends!
- Janice thanked Dave for handling this Nomination process

### **Media/PR: Jen Linskey**

- Did Boost on Facebook Post for Book Sale which keeps track of people who were interested in Book Sale
- Wished people a happy new year & people responded to that online
- Jen wants to periodically post things about activities, create a “buzz” for us & library
- Annual Meeting should be promoted, Jen will copy what is in newspaper

### **Newsletter: Jen Ooi**

- In final draft form with Save the Date for Spring Book Sale,
- Need mailing labels & will include membership envelope, Jen will let people know if they want to help
- Will go to printer at the end of this week

### **Book Shop: Margi Rossetti**

- Janice had composed a letter about guidelines for sorters & Margi sent that out again
- Took old DVD shelf to display our tote bags, some book bundles & more. Has a nice sign
- If you leave something for someone, put a note on it in sorting room; otherwise we will assume it is a donation & it will be put with other donations
- Discussion about cookbooks, will sell some for \$1, good ones can sell for \$2 or keep for Book Sale

### **Book Sale: Betsy reported for Lesleyann Foster**

- Happy with \$3,550 income from our very successful Book Sale
- We had 25 members who volunteered to cover shifts, which is great. In addition, we had 18 student volunteers to assist our efforts.
- One highlight was the new Zettle reader, a great addition. Thank you, Sara!!
- Sara explained Zettle can do more but worked great for basic book purchases. Sara can set procedures to have Zettle pay for memberships & whatever we need to do
- Bag Sale continues to do well
- 25 boxes were donated to More Than Words
- Spring Book Sale will be May 10-13 & will check on library hours
- Discuss future book drives: March 25 & April 29 are ok for Community Room from 9 am-1 pm

### **Old Business:**

- **Giving Tree: Colleen McManus**  
Successful again! Collected 100 books & 70 gifts! Lucky to live in a generous town!  
Some came in wrapped so Colleen will have to publicize not to wrap & books should be new

### **New Business:**

- **Friends Email Monitor**  
We have a Yahoo account that needs to be monitored. Colleen volunteered to replace Jen O. Ads & spam need to be deleted. Forward information to the Board. Thanks Colleen!
- **Annual Meeting Announcement/Recruitment**  
Kathy Bell-Harney will publish an article in Foxboro Reporter. Board has room for 4 At Large members. Libby suggested a Paint Night at Muse Paintbar, maybe offer a discount for members (usually just talk to people next to you). Janice thought this might be a nice Thank You for Friends.
- We not only want to thank Friends but want to mingle with people at a Social to encourage people to come on our Board. Union Straw or Station One were suggested.
- Janice will chair, Sara, Sue & Jen L volunteered.

### **Action Items: Sue Collins**

1. **Recruitment sub-committee** of Janice, Sara, Jen L & Sue will talk online
2. **Jen O** will get out **Newsletter to printer** this week. She will let people know when they are ready for folding & labels

### **A warm Thank You to Dave Crimmins & Jen Ooi!**

Earliest record shows **Dave** started volunteering in 2010. He served as Treasurer, President & Vice President. Everyone signed a card & we presented him with a gift card to Trattoria Romana. We hope Dave enjoys a well-deserved retirement with Marie & family!

**Jen Ooi** served as Vice President in 2017, Covid hit but she returned in 2019 as a Member At Large. Her latest contribution was serving as Newsletter Chair since 2020. She was presented with a card & bouquet. Jen goes on to serve as a Library Trustee.

**Adjourn:** Betsy made a motion to adjourn; seconded by Sara. Motion passed.

Next meeting: February 1, 2023  
Respectfully submitted: Sue Collins

Meeting at 7:00 pm in Community Meeting