

Board of Library Trustees  
 Monthly Meeting Minutes  
 Tuesday, December 5, 2017

Call to Order	Tom Magee call to order at 7:03pm. Trustees Collin Earnst, Christine Igo Freeman, Joe Lally, Tom Magee, and Deb Stone present. Director Manny Leite, Dept. Coordinator Christina Metcalf, and Friends President Dave Crimmins present. Trustee Kevin Penders arrived as New Business was discussed and was present for all votes thereafter.
Public Input	No discussion.
Minutes	Motion to accept November 2017 Minutes by Collin Earnst, 2 <sup>nd</sup> by Christine Igo Freeman. <b>Approved, 5-0-1.</b>
Correspondence	Spinney email response to Thank you note.
Monthly Statistics	E-books borrowing is increased.
Friends' Report	No December meeting. Book Sale generated \$4,100 and 12 new members. Leftover books were given to Boston Children's Shelter, Big Hearted Books, Dedham Correctional, and the Food Pantry.
Prof. Staff Reports	No discussion.
Financial Reports	No discussion.
Director's Report	Coffee and Conversation event held at Boyden on December 1 <sup>st</sup> . N. Attleboro may not be able to loan books if decertified. Repairs are going well on parking lot roof.
Liaison Reports	AdComm - possible December 13 <sup>th</sup> meeting.
Trustee Sub-Committee Reports	Director's Review submitted.
<b>Old Business</b>	
Investment Policy	Wrong statement given to sign but signatures can be transferred.
Library Policies	Visual Display policy – Motion to accept new Visual Display Policy as amended or immediate implementation by Collin Earnst, 2 <sup>nd</sup> Joe Lally. <b>Approved, 5-0-1.</b>
<b>New Business</b>	
FY19 Budget	Seeking 3% increase in expenses. MAR & TAMI, TAMI has to be higher than MAR. Budget lines to increase: network (SAILS), cleaning services, office supplies, IT supplies, and meeting & conferences. Budget lines to decrease: custodial supplies, postage, and digital & electronic media (by \$1,000). Sunday hours budget for \$17,000, \$3,000 to general salary line. Motion to accept budget as sampled to present to the Town made by Kevin Penders, 2 <sup>nd</sup> by Collin Earnst. <b>Approved 6-0.</b>
Young Adult Room	Switching to Tutor room.
Adjournment	Motion to adjourn at 7:38pm by Kevin Penders, 2 <sup>nd</sup> by Collin Earnst. <b>Approved, 6-0.</b>

Next regular monthly meeting is scheduled for Tuesday, January 2, 2018