



Boyd Library

Board of Library Trustees

Monthly Meeting Minutes

Friday, March 20, 2020

Call to Order Call to order, 10:30 am. Trustees Collin Earnst, Christine Igo Freeman, Deb Stone, and Kevin Penders (via phone). Director Manny Leite also present.

Library Director gave an update on the Library during the COVID-19 pandemic. The Library was closed to the public starting on Monday, March 16 at noon. At this time, Library Director does not recommend altering hours.

Library Director asked the Board of Trustees to suspend all Community Room & Fuller Fuller usage through April 5, 2020. Motion made by Collin Earnst, Kevin Penders seconded. **4-0.**

Library Director supplied the Trustees with a quote from a cleaning company to do a thorough, deep clean of the entire facility. This would include foggers and electrostatic sprayers to eliminate all bacteria. Chair Collin recommended doing two deep cleans, one this weekend and one before the Library is open again to the public. Motion made by Deb. Stone, seconded by Kevin Penders. **4-0.**

Trustee Chair made a recommendation to close all bookdrops for the safety of staff, Christine Igo Freeman seconded. **4-0.**

Trustee Chair made the recommendation to have staff work from home during the Library closure. Kevin Penders seconded. **4-0.**

Motion by Collin Earnst to adjourn, Christine Igo Freeman seconded. **4-0.**

Meeting adjourned at 10:50 am.