

Friends of Boyden Library
Minutes of February Meeting
February 3, 2021

Virtually Present: Janice Rosado, David Crimmins, Bernadette Thie, Sue Collins, Sara Halton, Colleen McManus, Lesleyann Foster, Jen Linskey, Jen Ooi, Margi Rossetti, Charles DiPompo, Elaine Brodeur, Library Director Manny Leite, Senior Youth Services Librarian Jessica Henderson and Trustee Christine Igo Freeman.

Janice Rosado called the meeting to order.

Minutes of January 6, 2021: **Sue Collins** presented the Minutes. Margi made a motion to accept the Minutes; second by Elaine. Motion passed.

Treasurer's Report/Budget Review: **Bernadette Thie** presented the Monthly Treasurer's Reports for January:
Not much activity

- Great number of memberships coming in.
- TD Bank Affinity Program was closed so we can make interest on that money
- Not many expenses

Janice moved to accept; Colleen Second. Motion passed.

Bernadette also reported **Previous Year's 2020 Budget and the Proposed Budget for 2021:**

- Some numbers in this year's budget may be lower, such as Book Sale income
- Hopefully we won't lose too much income. Book Shop may be ok
- Money transferred from TD Bank Affinity Program should not be listed as income but a transfer

Dave made a motion to accept the Report; second by Charles. Motion passed.

Newsletter: Dave Crimmins

- 350 Newsletters went out. Distributed throughout the town
- Next edition will be in May
- Thanks to team of Sara and Jen L for helping
- Hopefully we will get memberships from the hard copy & envelopes that were sent out

Membership: Sara Halton:

- 83 new members, \$4,485 collected so far, very generous donors
- Bernadette noticed that people who missed a year or so contributed, plus they added more than usual
- Raffle drawing at end of February

Book Sale: Lesleyann Foster

- Jen Ooi, Dave, Colleen & Margi met with Lesleyann to consider Book Sale
- Book collections would be held every other week, 9-11 on Sat mornings, hopefully until May
- Donations by appointment, bag them by genre, put them in Sorting Room and quarantine them
- It would be manageable being every other week. Collection & storing off site would be difficult
- See how it goes. Make a decision in March
- Advertise with social media about the dates

- Smaller scale, like 5 bags maximum
- Lots of discussion about location, settled on the sheltered parking area. Keep it outside, keeping safety precautions always in mind
- Must check with Trustees, plus make sure it is ok with the town
- Manny asked Lesleyann questions. Lesleyann said many libraries are closed and Friends are “paused” & not having a sale. Under collection, Lesleyann said they could drive by and we’d get it from trunk or drop off. Proposed date: May 16, Sunday (library closed), rain date May 23 so Manny would have to be there. Have caution tape to keep people from parking. Outdoor number by State is right now 50 which is much more than we want. Manny stated he is in favor of an outdoor sale.

Report from Library Director: Manny Leite

- Thanked Lesleyann and committee for their work
- Circulation desk getting bombarded with questions about COVID-19 vaccines, giving out Foxborough Vaccine Information number (508) 543-1611
- On February 10, Wednesday, will go in front of televised Advisory Committee around 8 pm, budget decreased this year
- Looking at a new website, problems with present one. New company specializes with library websites. The webmaster will make a presentation at the Trustee meeting, the price is right. Friends would be invited in for our input. Would like to have the change before the Summer Reading program.
- Having a company plastering and painting stairway ceiling, will be completed soon

Report from Senior Youth Services Librarian: Jessica Henderson

- Using the Friends money for Groundhog Day and Valentine’s Day activities
- Having programs during schools’ February Break
- Magician and Chocolate program booked
- Friends provided money for STEAM Challenge presented by Kacee
- Children’s Virtual American Sign Language Story Time went well, 6 high school Seniors had fun with various age groups
- Overdrive purchased, presented an Overdrive program with school. Thanked Lesleyann for her help
- Will continue Margi’s drive to get library cards for Kindergarteners, but virtually
- Crafts are drop-in, with virtual programming. Jessica has been targeting different age groups and sees other towns are participating

Trustee Report: Christine Igo Freeman

- Budget is the big challenge
- Interested in hearing about Friends’ presentation about how to conduct our Book Sale

Old Business:

- Canva- Jen Linskey will be the representative for the friends. We want this account to be solely for Library staff & Friends
- Giving Tree – staff has embraced it because it is beautiful; will decorate it for every holiday, now Valentine hearts

New Business:

- none

Action Items: Sue Collins

none

Adjourn: Colleen made a motion to adjourn; second by Bernadette. Motion passed

Next meeting: March 3, 2021

Meeting at 7:00 pm via Zoom

Respectfully submitted: Sue Collins