



**BOYDEN LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
HELD REMOTELY ON THURSDAY, JANUARY 6, 2022
7:00 P.M.**

In Attendance: Chairman Collin Earnst, Vice Chairman Kevin Penders, and Clerk C. Igo Freeman

Not in Attendance: Joyce Parlapiano, Katherine Udden, and Anisul Chowdhury

Others Present: Library Director Manny Leite

The meeting was remote and streamed live and recorded by Foxboro Cable Access. Chairman Collin Earnst called the meeting to order at 7:02 p.m. C. Earnst noted there wasn't a quorum at tonight's meeting. The members present decided to go ahead and discuss the FY23 budget.

K. Penders stated there was a meeting on Monday, January 3, 2022 at Town Hall to discuss the budget that was voted at the Trustee's December 14, 2021 meeting. Those present on January 3rd were B. Keegan, C. Earnst, K. Penders, M. Leite, G. Samia, and M. Almodovar. K. Penders said the budget included the reinsertion of the YA position. This was done although B. Keegan directed department heads not to exceed 2.5% from the prior year's budget and no new positions would be added. K. Penders said it put Boyden's budget over because nothing else was taken out but said the YA position is deemed a priority by the Trustees and the library director. K. Penders explained to B. Keegan the library staff at Boyden has not increased since the renovation of the building in 2013. B. Keegan said if Boyden's budget could be reworked to be under 2.5% with the addition of a YA position at less than 19 hours then he would consider it but it was not a guarantee. Since the January 3rd meeting, K. Penders reworked FY23's salaries and expenditures and presented those revised numbers on a spreadsheet to the Trustees and Manny. The salary changes included the library director staying at \$112,189, professional librarian increasing by \$30K (to account for the new part-time YA position), and library pages being decreased from \$26,238.00 to \$21K. In operating expenses K. Penders suggested stripping streaming expenses. It was a new line item in the amount of \$13K which used to be included within Digital/Electronic Media. K. Penders said we could choose to fund streaming from another source such as Beyond Books or possibly through the Friends. Other line items suggested to be reduced were custodial services (from \$40K vs. \$39K), office supplies (from \$18K to \$10K), books and subscriptions (from \$75K to \$71,500), audio visual (from \$30K to \$27K), other library supplies (From \$9K to \$7K), and meetings and conferences (from \$5k to \$2,500.00). These changes would only increase expenditures overall by 2.39%. C. Igo Freeman thanked K. Penders for explaining the changes and agreed with the reasoning behind the changes.

The changes were discussed by the Board members present but not voted on due to a lack of a quorum. K. Penders asked that these revisions as stated above be added to the agenda and voted on at the next Trustee meeting scheduled on January 11, 2022. C. Earnst asked if it would be a good idea to circulate the spreadsheet to B. Keegan. K. Penders agreed and confirmed he would circulate the spreadsheet to

the Town Manager's office as a heads-up to the anticipated amended FY23 budget that will be voted on January 11, 2022.

The meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Pamela Riccio