

**BOARD OF LIBRARY TRUSTEES  
MEETING MINUTES  
Story & Craft Room  
2 Baker Street, Foxborough, MA 02035  
Tuesday, February 3, 2026  
7:00 P.M.**

**Members Present:** Chair Paul Ivanovskis, Vice Chair Kevin Penders, Secretary Sara Halton, Ashley Clement, Joyce Parlapiano, Jennifer Ooi

**Members Absent:**

**Also Present:** Library Director Libby O'Neill, Friend of the Library Betsy Lorusso, Guest Adam Jenkins, Guest Deb Scribner, & Department Administrator Renee Spinner

**Documentation:**

Meeting Minutes for Approval – December 16, 2025 & January 13, 2026  
Reports- Friends' Report, Professional Staff Reports, Director's Report, Financial Report

**Called to Order:** The meeting was called to order at 7:00p.m. by P. Ivanovskis.

**Public Comment:** None.

**Approval of Meeting Minutes:**

After the Board reviewed the minutes, K. Penders made a motion to approve the December minutes as presented. J. Ooi seconded and the motion passed 4-1-0, with A. Clement abstaining as she was absent from the December meeting. P. Ivanovskis made a motion to approve the January minutes as presented. K. Penders seconded and the motion passed 4-1-0, with J. Ooi abstaining as she was absent from the January meeting.

**Correspondence:** None.

**Friends' Report:**

Betsy Lorusso provided a report from the Friends. The Friends annual meeting will be held on February 4<sup>th</sup> at 7pm, during which the 2026 budget will be voted on. A bylaw committee will be formed during this meeting to review the Friends bylaws, a process that's done every few years. The election committee has proposed Mo Ryan as Vice President for a one-year term, and Sue Collins will continue as President. The Friends spring book drive is scheduled for March 21<sup>st</sup> and April 11<sup>th</sup>, both 10am-12pm. The spring book sale is scheduled for May 14-16.

**Professional Staff Reports:**

L. O'Neill reported that a collection of Spanish fiction books has been ordered and is currently being cataloged. The Children's Department is running a winter reading challenge 1/27-3/30 for grades 4-6.

**Financial Reports:**

L. O'Neill reported that 100% of capital outlay has been spent. Currently, the Library is at 55% of required MBLC spending.

**Director's Report:**

Library Operations: None.

Programs & Services: The recent adult paint night was very successful, so much so that a second session was added. One was sponsored by the Friends and one was paid for out of State Aid. The puzzle competition was also very popular. The Friends sponsored the prizes of free books from the bookshops. Feedback received suggested not mixing children and adults, so the next puzzle competition in April will just be for adults. The Library will be participating in 2026 Together with Pride. L. O'Neill and P. Ivanovskis will be attending the legislative breakfast in Swansea on February 27<sup>th</sup>. Senator Feeny is hoping to attend. Representative Chaisson cannot attend, but will be meeting with L. O'Neill next week. K. Penders may also attend.

Personnel Updates: L. O'Neill is seeking additional substitutes to hire. Some of the existing subs have gotten full-time jobs elsewhere, creating a need.

**New Business, New Logo:** A committee consisting of L. O'Neill, J. Parlapiano, Lesleyanne Foster, Mo Ryan, and Emma Brelsford has been formed to select a new logo. Staff have until March 6<sup>th</sup> to submit design ideas; two have been received so far. The Committee will meet on March 16<sup>th</sup> to review the designs, and the Board will be asked to vote on the selected logo at the April meeting.

**Old Business, 2026 Community Reads Update:**

The brochures, bookmarks, and posters have arrived for the Community Reads, sponsored by the Friends. L. O'Neill highlighted some of the programming, with adult, teen, and children's each having 5+ programs. A copy of the brochure was passed around. This year, there are promotional magnets for the first 50 people to check out a copy of *The Art Thief* (it has been keychains in prior years).

**Old Business, Budget Update:**

L. O'Neill and P. Ivanovskis met with Paige Duncan, Town Manager, who mentioned there may be cuts to the budget to align with a 3% increase (~\$5,000). However, the Town Manager's budget was published today and there weren't any cuts made, so the Library's new programming line item of \$5,000 remains. The AdCom meeting on March 11<sup>th</sup> will be the next step in the budget process. The Library's representative(s) are yet unknown. L. O'Neill also submitted a \$30,000 CIP request for which there are no updates yet.

**Old Business, New Website Update:**

L. O'Neill and Kathy Bell-Harney have attended two website demos and have four candidates total. They should have a decision soon so the Board can vote on funding in March. The current vendor is a single person rather than a company, and is inflexible with changes to the website template in Drupal.

**Adjournment:**

A motion was made by K. Penders and seconded by P. Ivanovskis to adjourn at 7:40 p.m. All were in favor and the motion was approved 6-0-0.

Respectfully submitted,  
Renee Spinner