



**BOARD OF LIBRARY TRUSTEES
MEETING MINUTES
Fuller Room
2 Baker Street, Foxborough, MA 02035
Tuesday, April 7, 2026
7:00 P.M.**

Members Present: Chair Paul Ivanovskis, Vice Chair Kevin Penders, Clerk Sara Halton, Ashley Clement, Joyce Parlapiano, Jennifer Ooi

Members Absent:

Also Present: Library Director Libby O’Neill, Friends of the Library Sue Collins and Mo Ryan, Jon Clark (on ballot for Trustee position in May 2026 election)

Documentation:

Meeting Minutes for Approval – March 10, 2026
Reports- Friends' Report, Professional Staff Reports, Director’s Report, Financial Report

Called to Order: The meeting was called to order at 7:01p.m. by P. Ivanovskis.

Public Comment: None.

Vote to accept a \$2,900.00 donation from Lakeview Pavilion Foundation to Boyden Library: A. Clement made a motion to accept the donation to sponsor museum passes. P. Ivanovskis seconded and the motion passed 6-0-0.

Correspondence: None.

Approval of Meeting Minutes:

After the Board reviewed the minutes, P. Ivanovskis made a motion to approve the March minutes as presented. K. Penders seconded and the motion passed 6-0-0.

Friends’ Report:

M. Ryan provided a report from the Friends. The Friends have reviewed their bylaws and updated them to be accurate with how the Friends are actually operating. Some Friends participated in the committee to review the new logo. The most recent book drive was successful. Zoo passes have been purchased. Kirstin Stone joined as a new member and served on the bylaws committee. The Friends sponsored water lily design programs during the month of



March. Teddy Bear Picnic is scheduled for August 1. The Friends will be hosting a booth at Founders Day with a henna artist. S. Collins and M. Ryan shared cards and gifts from the Friends to thank K. Penders and J. Parlapiano for their service on the board.

Professional Staff Reports:

Jennifir Huston is working with A. Clement to plan a float for Founders Day. Jennifir is organizing a virtual author program for Together with Pride. L. O’Neill partnered with SpeakOut in Boston to do an in-person panel at the library. The first Boyden Buds session took place to decorate pots and plant daisies.

Financial Reports:

We have about 3 months left in the fiscal year and have spent 82% of our budget. We will go over on the Sunday hours budget as anticipated.

Director’s Report:

Library Operations: None.

Programs & Services: We had 26 adult programs in March. Author program last night with 40 attendees.

Personnel Updates: L. O’Neill has extended offers to 3 substitute library assistants, who will begin training shortly. R. Spinner will be leaving her role at the library at the end of this week to take on a new role. The position for R. Spinner’s replacement was just posted. New part time position to replace retirement position is expected to be posted in July.

New Business, Annual Furniture Budget: L. O’Neill is looking to slowly start replacing the furniture over time using money from state aid. K. Penders suggested that this budget could also come from the Beyond Books fund. L. O’Neill will continue to look at what needs to be replaced more urgently and a potential expected budget for replacement furniture.

Old Business, 2026 Community Reads Recap: We had 83 attendees, the most successful event yet. Suggestion to potentially have the food upstairs on the mezzanine and have the speaking portion upstairs as in past years. L. O’Neill has started looking into authors for 2027, and potentially increasing the author budget to increase the range of potential authors we can bring in.

Old Business, Director’s Annual Evaluation Update: Evaluations have been completed and circulated amongst the trustees for further discussion with L. O’Neill in the near future.



Old Business, FY27 Budget Update: We successfully presented our budget to AdCom.

Old Business, Boyden Library New Logo: L. O'Neill presented a new logo which was selected by the logo committee from 14 submissions. J. Ooi made a motion to accept the proposed logo as the new logo for library. P. Ivanovskis seconded, and the motion was approved with a vote of 5-0-1 with K. Penders abstaining.

P. Ivanovskis thanked K. Penders and J. Parlapiano for their many years of service on the Board of Trustees, as this is their last meeting as Trustees.

Adjournment:

A motion was made by J. Parlapiano and seconded by K. Penders to adjourn at 8:26p.m. All were in favor and the motion was approved 6-0-0.

Respectfully submitted,

Sara Halton, Clerk