



**BOARD OF LIBRARY TRUSTEES
MEETING MINUTES
Fuller Room
2 Baker Street, Foxborough, MA 02035
Tuesday, May 12, 2026
7:00 P.M.**

Members Present: Chair Paul Ivanovskis, Clerk Sara Halton, Ashley Clement, Jonathan Clark, Adam Jenkins

Members Absent: Jennifer Ooi

Also Present: Library Director Libby O'Neill, Friend of the Library Sue Collins

Documentation:

Meeting Minutes for Approval – April 7, 2026

Reports - Professional Staff Reports, Director's Report, Financial Report, Quarterly Library Trust Report, Boyden Library Liability Waiver

Called to Order: The meeting was called to order at 7:00p.m. by P. Ivanovskis.

Public Comment: None.

Vote to accept a \$250.00 donation from the Foxboro Jaycees to Boyden Library: A. Clement made a motion to accept the donation. A. Jenkins seconded and the motion passed 4-0-1.

Correspondence: None.



Approval of Meeting Minutes:

After the Board reviewed the minutes, S. Halton made a motion to approve the April minutes as presented. P. Ivanovskis seconded and the motion passed 5-0-0.

Election of Officers/Board Reorganization:

A. Clement nominated P. Ivanovskis to serve as Chair, S. Halton seconded the nomination. The nomination was approved 5-0-0.

P. Ivanovskis nominated A. Clement to serve as Vice Chair, S. Halton seconded the nomination. The nomination was approved 5-0-0.

A. Clement nominated S. Halton to serve as Clerk, P. Ivanovskis seconded the nomination. The nomination was approved 5-0-0.

Friends' Report:

S. Collins provided a report from the Friends. Book sale is upcoming May 13-15, with early shopping for library staff and volunteers on Wednesday. The Friends revised their bylaws. The annual budget will now be voted on in November. The Friends will have a booth at Founders Day with henna and books for sale.

Upcoming Friends meetings - Trustee Representative for upcoming meetings were assigned:

June 3 - A. Jenkins

September 2 - J. Clark

October 7 - P. Ivanovskis

November 2 - J. Ooi



Professional Staff Reports:

CIP request for the new Teen Programming room was approved at Town Meeting, so this area is currently being cleared. School visits have been going well. April vacation was very busy in the Children's Room.

Financial Reports:

We are doing well on expenses; at approximately 90% expenditure for the year.

Director's Report:

Library Operations: None.

Programs & Services: Will be receiving our second installment of state aid of \$26,174.58, which brings the fiscal year total to \$52,115.38. April was very busy with adult programs.

Personnel Updates: L. O'Neill has hired 3 new substitute librarians. Interviews are ongoing for a department administrator.

New Business, World Cup Matches: June 16 and June 26 matches would let out around the time of library closure. L. O'Neill proposes closing 1 hour early each of these days, at 7pm on June 16 and 4pm on June 26. P. Ivanovskis moved that we adopt the proposal to close early each of these days. J. Clark seconded, and the motion passed 5-0-0.

New Business, Library of Things Borrowing Policy: L. O'Neill proposed that we update the policy to include a fine for not returning items in the same condition. After discussion, a motion was made by S. Halton to amend paragraph 9 of the policy as follows: "All items must be returned in the same condition as issued, barring normal wear and tear, or a fine of \$5 may be applied to the patron's account." P. Ivanovskis seconded the motion, and the motion passed 5-0-0.



Old Business, Library Siteworks: L. O'Neill requested to use Beyond Books funds for funding the new website. S. Halton made a motion to use Beyond Books funds; P. Ivanovskis seconded and the motion passed 5-0-0.

Old Business, Food for Fines: L. O'Neill proposed to bring back Food for Fines to increase donations to the food pantry for June through August, with \$1 fine removed per item donated. P. Ivanovskis made a motion to adopt this program for the months of June through August. A. Clement seconded and the motion passed 5-0-0.

Old Business, Director's Annual Evaluation Update: P. Ivanovskis reviewed the evaluation previously with L. O'Neill. L. O'Neill presented her goals for the upcoming year.

Adjournment: A motion was made by A. Clement and seconded by P. Ivanovskis to adjourn at 8:30p.m. All were in favor and the motion was approved 5-0-0.

Respectfully submitted,

Sara Halton, Clerk